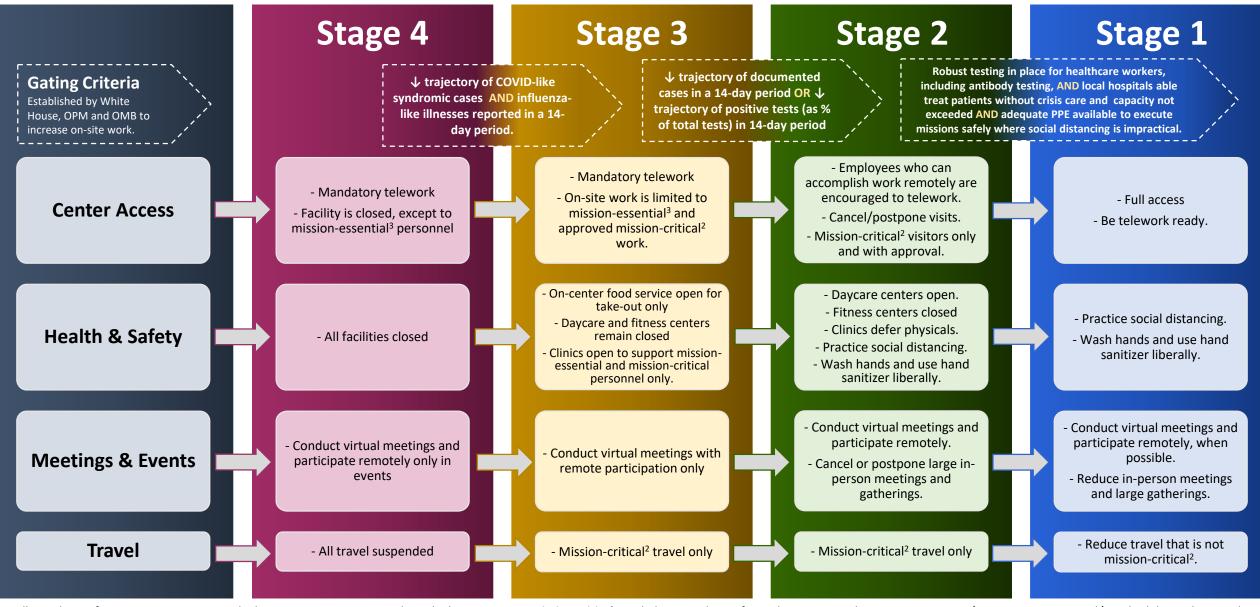
* This guidance applies to NASA civil servants. Contractor employees should reach out to their management.



- **1.** All travel to or from centers at Stage 3 or higher, or to countries at Level 3 or higher, requires an approved Request for Travel Exception form. The Request for Travel Exception form is available on the NASA People website. For the latest CDC international travel information, go to https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html.
- **2. Mission critical**: work that must be performed to minimize the impact on mission/project operations and/or schedules and cannot be performed remotely or virtually.
- **3. Mission essential functions**: As described in the COOP, during an emergency, NASA's Primary and Mission Essential Functions (P/MEFs) must be continued with minimum interruption and are focused on protecting life and property as well as insuring agency leadership and control of the agency.